

KANSAS GOVERNMENTAL ETHICS COMMISSION

RECEIPTS AND EXPENDITURES REPORT
OF A CANDIDATE FOR CITY/COUNTY OFFICE

January 10, 2023

FILE WITH COUNTY ELECTION OFFICER
SEE REVERSE SIDE FOR INSTRUCTIONS

A. Name of Candidate: Diane Albert
Address: 547 N. Yale Avenue
City and Zip Code: Wichita KS 67208 County: Sedgwick
Office Sought: School Board USD 259 District: _____

B. Check **only** if appropriate: _____ Amended Filing _____ Termination Report

C. Summary (covering the period from January 1, 2022 through December 31, 2022)

1. Cash on hand at beginning of period	<u>\$825.78</u>
2. Total Contributions and Other Receipts (Use Schedule A)	<u>50.00</u>
3. Cash available this period (Add Lines 1 and 2)	<u>875.78</u>
4. Total Expenditures and Other Disbursements (Use Schedule C)	<u>262.22</u>
5. Cash on hand at close of period (Subtract Line 4 from 3)	<u>\$613.56</u>
6. In-Kind Contributions (Use Schedule B)	<u>0</u>
7. Other Transactions (Use Schedule D)	<u>0</u>

D. "I declare that this report, including any accompanying schedules and statements, has been examined by me and to the best of my knowledge and belief is true, correct and complete. I understand that the intentional failure to file this document or intentionally filing a false document is a class A misdemeanor."

1/1/23
Date

[Signature]
Signature of Candidate or Treasurer

INSTRUCTIONS

In addition to the instructions set out below, each schedule includes detailed instructions. If you have no items to report on one or more schedules, do not return that particular schedule or schedules. The forms used for each schedule in this report may be duplicated or the information may be itemized on 8 ½" x 11" computer printouts or any 8 ½" x 11" paper, providing the information required is in the same format. When duplicating, use one side of paper only. Please type or print.

This report is to be filed with the **county election officer**.

- Line 1. Cash on hand at beginning of the period should be the same as the closing balance from the previous period. If this is your first report, the amount should be zero.
- Line 2. See Schedule A for detailed instructions. If you have no contributions or other receipts to report, the amount should be entered as zero.
- Line 3. The total of lines 1 and 2 should be entered on this line.
- Line 4. See Schedule C for detailed instructions. If you have no expenditures to report, the amount should be entered as zero.
- Line 5. Subtract line 4 from the line 3 and enter the total on this line.
- Line 6. See Schedule B for detailed instructions. If you have no in-kind contributions to report, the amount should be entered as zero.
- Line 7. See Schedule D for detailed instructions. If you have no accounts payable, loans payable, or loans receivable, the amount should be entered as zero.

**SCHEDULE A
CONTRIBUTIONS AND OTHER RECEIPTS**

Diane Albert
(Name of Candidate)

Date	Name and Address of Contributor	Occupation of Individual Giving More Than \$150	Check Appropriate Box				Amount of Cash, Check, Loan or Other Receipt
			Cash	Check	Loan	E Funds Other	
3/11/22	Fred Pinaire 8652 E. Mt. Vernon Ct Wichita KS 67207			✓			\$50-
Subtotal This Page							\$50

INSTRUCTIONS FOR PREPARING SCHEDULE A

Contributions and other receipts from any person in an aggregate amount over \$50 during the reporting period are to be itemized separately showing the date, name and address of the contributor, description of the contribution or other receipt, and the amount. Contributions or other receipts of \$50 or less need not be itemized and are to be entered as a lump sum on the last page of Schedule A.

Date is the date the monetary contribution is received, not the date deposited, and is to include the month, day and year.

Name means the contributor's full name. When the contribution is a loan, name also means the full name of the lender and each guarantor and endorser.

Address is to include the street address (or rural route), city, state, and zip code.

Occupation of contributor. The occupation of individual contributors who contribute more than \$150 must be listed. If the individual contributor is not employed for compensation, then the occupation of the contributor's spouse must be listed.

Description of contribution or other receipt is to consist of the following:

1. If cash, mark "cash" box.
2. If a check, mark "check" box.
3. If a loan, mark "loan" box.
4. If E-funds, e.g., credit card, pay pal, e-check or other electronic funds transfer, mark "e-funds" box.
5. If other receipt, e.g., rebate, refund, or miscellaneous receipt, mark, "other" box.
6. If fund have been dedicated, indicate the name of the initial contributor as well as the intervening source in the name and address column.

The gross amount of your total sales of bona fide political materials is to be entered as a lump sum on the last page of Schedule A. This includes such thing as political campaign buttons, hats, banners and literature, but does not include receipts from testimonials or other political events.

The total amount of legal contributions from unknown contributors should be entered on the last page of Schedule A. The Campaign Finance Act permits the acceptance of contributions of \$10 or less when the name and address of the contributor is unknown. However, the treasurer of a candidate or candidate committee may accept such contributions only up to an aggregate of \$1,000 per election in the case of a statewide race, \$500 for state senate and state board of education, and \$250 per election in the case of any other race for state or local office. Illegal contributions should be reported on Schedule A.

The "Total Contributions and Other Receipts This Period" amount should be carried forward to Line 2 of the Summary Page.

It is illegal for a candidate for statewide office to receive more than \$2,000 per election from any contributor, for a state senate or state board of education candidate to receive more than \$1,000, or a candidate for any other state or local office to receive more than \$500 per election. Party committees may give more than these amounts to a candidate in an uncontested primary election and in the general election. In addition, candidates and their spouses are not subject to these limitations insofar as the use of their own funds are concerned.

**SCHEDULE A
CONTRIBUTIONS AND OTHER RECEIPTS**

Diane Albert

(Name of Candidate)

Date	Name and Address of Contributor	Occupation of Individual Giving More Than \$150	Check Appropriate Box				Amount of Cash, Check, Loan or Other Receipt
			Cash	Check	Loan	<u>E funds</u> Other	
Subtotal This Page							0

Complete if last page of Schedule A

Total Itemized Receipts for Period	
Total Unitemized Contributions (\$50 or less)	
Sale of Political Materials (Unitemized)	
Total Contributions When Contributor Not Known	
TOTAL RECEIPTS THIS PERIOD (to line 2 of Summary)	\$50.00

SCHEDULE C
EXPENDITURES AND OTHER DISBURSEMENTS

Diane Albert

(Name of Candidate)

Date	Name and Address	Purpose of Expenditure Or Disbursement	Amount
2/17/22	Office Depot on N. Rock Rd Wichita	Office Supplies	\$118.22
10/18/22	Grammarly.com (online)	Grammar Software to help with writing	\$144.00
Subtotal This Page			262.22

INSTRUCTIONS FOR PREPARING SCHEDULE C

All expenditures and disbursements made to any person in an aggregate amount over \$50 during this reporting period are to be itemized to include the date of payment, name and address of payee, purpose of expenditure and the amount. The total of all other such expenditures of \$50 and under is to be entered as a lump sum on the last page of Schedule C. **Expenditures contracted for or remaining unpaid bills are to be reported on Schedule D.**

When debts for goods or services which were previously reported on Schedule D are paid off, that payment should be recorded on this schedule. This schedule should also be used to report the repayment of loans **owed** to the candidate; the disbursement of illegal contributions; and the payment of recoverable security deposits.

Date is the date the payee was actually paid during the reporting period and is to include month, day, and year.

Name means the full name of the payee.

Address is to include the payee's street address (or rural route), city, state and zip code.

Purpose of expenditure or disbursement is to reflect the nature of the expenditure; e.g. newspaper advertising, printing, bumper stickers, consulting fees. In the case of party and political committees, when an expenditure in the form of an in-kind contribution is made to a candidate in excess of \$300, the name and address of the candidate, the amount, date and specific service or product provided must be listed. When an independent expenditure in excess of \$300 is made which expressly advocates the election or defeat of a candidate for state or local office, the name and address of the candidate who is subject to the expenditure must be listed.

When an expenditure is made by payment to an advertising agency, public relations firm or political consultants for disbursement to vendors, the report of such expenditures shall show in detail the name of each such vendor and the information required on this schedule with regard to each such expenditure.

The "Total Expenditures and Disbursements This Period" amount is to be carried forward to Line 4 of the Summary Page.

**SCHEDULE C
EXPENDITURES AND OTHER DISBURSEMENTS**

Diane Albert
(Name of Candidate)

Date	Name and Address	Purpose of Expenditure or Disbursement	Amount
Subtotal This Page			\$

Complete if last page of Schedule C

Total Itemized Expenditures This Period	\$262.12
Total Unitemized Expenditures of \$50 or less	
TOTAL EXPENDITURES & OTHER DISBURSEMENTS THIS PERIOD (to line 4 of Summary)	\$262.12

